



SAHRDAYA

COLLEGE OF ENGINEERING & TECHNOLOGY

AUTONOMOUS

KODAKARA - THRISSUR (DT) - KERALA - INDIA - 680684

Minutes

First Governing Body Meeting

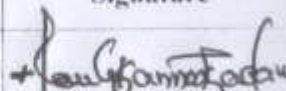
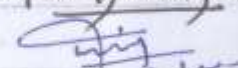
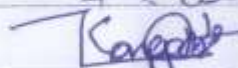
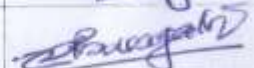
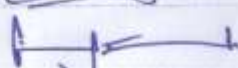

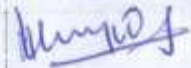
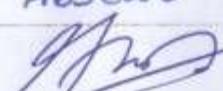

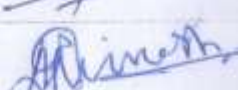

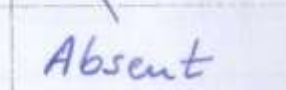
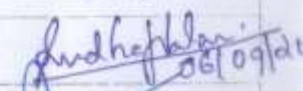


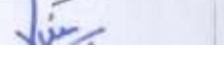
Date & Time : 06th September 2024 at 11.00 am

Venue : Board Room, SCET

Governing Body Meeting

The First Governing body meeting of Sahridaya College of Engineering & Technology (Autonomous) was held on 06-Sep-2024 (Friday) at 11.00 am

Members Present

Sl.No.	Name & Details	Designation	Signature
1.	His Excellency Mar Pauly Kannookadan, Chairman, IDET	Chairman	
2.	Msgr. Wilson Erathara, Manager, SCET	Member	
3.	Fr.Lijo Kongoth, Treasurer, IDET	Member	
4.	Fr. Dr. Anto Chungath, Executive Director, SCET	Member	
5.	Dr.Leon Ittiachen, Director & Professor, SCET	Member	
6.	Fr. Joseph Kizhakumthala, Finance Officer, SCET	Member	
7.	Dr.Ashalatha R. Joint Director (IHC), DTE, Kerala	Member	Present (online)
8.	Dr.Venugopal G, Professor, NSS College of Engineering, Palakkad, Kerala	Member	
9.	Dr.Kuncheria P Issac, Pre-VC of KTU,(Educationist)	Member	Absent
10.	Er.Christo George, Managing Director, Hykon,Thrissur (Industrialist)	Member	
11.	Dr.Merina Benny, General Manager, Arjuna Natural Extracts, Aluva (Industrialist)	Member	
12.	Mr.Dinesh P Thampi, Vice President & Branch Head, TCS, Kochi (Industrialist)	Member	
13.	Ms. Meena Thomas, Director & COO, Agappe Diagnostics Ltd.(Industrialist)	Member	Present (online)
14.	Dr.Vinod V Thomas, Registrar (Evaluation), Manipal Academy of Higher Education & Professor, Dept. of Electrical & Electronics Engg., MIT (Educationist)	Member	
15.	Mr.Soans Joseph, Indian Business Head, Lenovo (Industrialist)	Member	
16.	Shri.T.K.Jose IAS (Rtd.), Chairman, Kerala State Electricity Regulatory Commission (Industrialist)	Member	Absent
17.	Dr. Sudha George Valavi, Professor & Joint Director, SCET	Member	
18.	Dr.Finto Raphel, Associate Professor & Vice-Principal,SCET	Member	
19.	Dr.Nixon Kuruvila, Principal, SCET	Member Secretary	
20.	Vini Jose, Training & Placement Officer	Special Officer	

Meeting of the Governing Body
Sahrdaya College of Engineering & Technology
6th September 2024

PROGRAMME

- Silent Prayer
- Welcome address by the Executive Director
- Chairman's Address
- Principal's Presentation

AGENDA

GB 1.01 –To take on record the Conferment of Autonomous status by UGC and to consider the same for the Academic year 2024-25.

GB 1.02 – Consideration of the Office Order on the Constitution of the Governing Body

GB 1.03 – Ratify at least four experts/academicians from outside the College for Academic council

GB 1.04 – Ratify the Minutes of the Academic Council held on 31.08.2024

GB 1.05 – Ratify the constitution of Board of Studies approved by the Academic Council in the Academic Council meeting held on 31.08.2024

GB 1.06 – Ratify the B.Tech and M.Tech Regulations 2024 as approved by the Academic Council in the Academic Council meeting held on 31.08.2024.

GB 1.07 –Ratify the Constitution of the Examination Cell as approved by the Academic Council in the Academic Council meeting held on 31.08.2024.

GB 1.08– Nomination of a member to the Finance Committee by the Governing Body

GB 1.09– Approve the faculty recruited since the last Board of Governors Meeting held on 20th December 2023

GB 1.10 – Ratify the Annual Budget for the financial year 2024-25.

GB 1.11 – Matters taken up with the permission of the Chair.

- Vote of Thanks by the Director



The following are the minutes and decisions of the first Governing Body Meeting held at the Sahridaya College of Engineering and Technology on the 6th of September 2024.

The meeting began at 11:00 am with a silent prayer. Out of 19 members, 15 participated, including the Training and Placement Officer as a special invitee. Two members joined online, while two others were unable to attend due to prior commitments.

Chairman Mar Pauly Kannookadan invited Fr. Dr. Anto Chungath, the Executive Director, to deliver the welcome address. The Executive Director warmly welcomed all members, both online and offline, to the first Governing Body meeting of Sahridaya College of Engineering & Technology (Autonomous), and called for their full cooperation in the institution's growth.

Dr.Ashalatha R, DTE Nominee and Ms.Meena Thomas, Director & COO, Agappe who joined online congratulated Sahridaya for achieving the Autonomous status.

In his address, Chairman Mar Pauly Kannookadan expressed his appreciation for the students, parents, staff, and administrators for their dedication over the past 22 years, which led to the college's autonomy status. He also reiterated the vision of making Sahridaya a Deemed University, aiming to offer world-class education that promotes employability and social equality. He highlighted the college's efforts in fostering a culture of research and development through collaborations with industries and esteemed institutions. The Chairman also mentioned ongoing skill development programs in partnership with local bodies, recent MoUs signed with PALS-IIT Chennai, and NASSCOM, and the registration of 10 faculty members for interdisciplinary Ph.D. programs at MAHE University. He encouraged the new Governing Body members to share their insights and suggestions in support of the college's goal to become a Deemed University, while also contributing to nation-building and societal development.

Principal Dr. Nixon Kuruvila, who also serves as the Ex-Officio Secretary of the Governing Body, gave a brief presentation highlighting the major achievements of the college over the past six months. He also provided an overview of the formation of the Governing Body, Academic Council, Board of Studies (BoS), Finance Committee and various aspects of autonomy. The Chairman then proceeded with conducting the Agenda of the meeting as below.

GB 1.01 –To take on record the Conferment of Autonomous status by UGC and to consider the same for the Academic year 2024-25.

On 24th April 2024, Sahridaya College of Engineering and Technology got the letter from UGC conferring Academic Autonomy as per order no. No.F.2-1 0/2023(AC-Policy), Based on this, letters for obtaining no objection certificates and clearance were sent to the Department of Technical Education, Ministry of Higher Education and the Abdul Kalam Technological University. The final notification from KTU is presently being awaited.

Dr.Venugopal, KTU Nominee congratulated SCET for getting the Autonomous status. He mentioned that now he is no longer a KTU Syndicate Member and has joined KTU as a Member of the Board of Governors in the KTU BoG. He confirmed the KTU Order has been passed at the Syndicate Meeting and will be sent to us within a week.

Resolution of the GB:

Resolved to take on record the Grant of Academic Autonomy from UGC to consider the same for the incoming batch of students for the Academic year 2024-25

GB 1.02 – Consideration of the Office Order on the Constitution of the Governing Body

The Chairman of the Irinjalakuda Diocese Educational Trust issued Letter No.IDET/2024-25/SHR-01, dated: 17-July-2024 to establish the Governing Body (GB) as per the norms laid down by the UGC . The Executive Committee had a meeting on 25-July-2024 to constitute the GB and it was approved by the Chairman. The Constitution of GB was presented by Principal and shown below.

The term of the nominated members of GB shall be reconstituted every five years and the Governing Body shall be held at least once every six months.

Resolution of the GB:

Resolved to record the constitution of the Governing Body as per the Regulation laid down by the UGC clause 12.3.A of the UGC Regulations 2023

Irinjalakuda Diocesan Educational Trust

Reg. No. 138/IV 2001 Dt. 23/7/2001

CATHOLIC BISHOP'S HOUSE, P.B. NO. 59, IRINJALKUDA

Thrissur - 680 121, Kerala - India, Ph : 0480 2826820, 2826830


Fax : 0480 - 2825050, E-mail : ijkbph@gmail.com

Reconstitution of Governing Body of Sahrdaya College of Engineering & Technology (Autonomous)

Decisions: The meeting of the Board of Trustees of the Irinjalakuda Diocesan Educational Trust conducted on 13-August-2024, reconstituted the Governing body as per the UGC Autonomous Regulations, 2023.

Governing Body

Requirement		Nomination
Number	Category	Name
5 Members, one of them to be Chairperson	Management	<ul style="list-style-type: none">• His Excellency Mar Pauly Kannookadan, Chairman, IDET• Msgr. Wilson Erathara, Manager, SCET• Rev. Lijo Kongoth, Treasurer, IDET• Rev. Fr. Dr. Anto Chungath, Executive Director, SCET• Dr. Leon Ittiachen, Director & Professor, SCET
2 Members	Teachers of the College	<ul style="list-style-type: none">• Dr. Sudha George Valavi, Professor, SCET• Dr.Finto Raphael, Associate Professor,SCET
1 Member	Administrative Staff of the College	Rev. Fr. Joseph Kizhakumthala, Finance Officer, SCET
1 Member	Educationist or Industrialist	Dr. Kuncheria P Issac, Educationist (Pre-VC of KTU & HITS Chennai)
1 Member	State Government Nominee	Dr. Ashalatha R, Joint Director (IHC), DTE, Kerala
1 Member	University Nominee	Dr.Venugopal G, Professor, NSS College of Engineering, Kerala
1 Member	Principal of the College	Dr. Nixon Kuruvila, Principal,SCET
7 Members	Educationist or Industrialist	<ul style="list-style-type: none">• Dr. Merina Benny, General Manager, Arjuna Natural Extracts, Aluva• Mr. Dinesh P Thampi, Vice President & Branch Head, TCS, Kochi• Er. Christo George, Managing Director, Hykon, Thrissur• Ms. Meena Thomas, Director & COO, Agappe Diagnostics Ltd.• Mr. Soans Joseph, Indian Business Head, Lenovo• Shri. T.K.Jose IAS (Rtd.), Chairman, Kerala State Electricity Regulatory Commission• Dr. Vinod V Thomas, Registrar (Evaluation), Manipal Academy of Higher Education & Professor, Dept. of Electrical & Electronics Engg., MIT


His Excellency Mar Pauly Kannookadan,
Chairman, IDET

GB 1.03 – Ratify at least four experts/academicians from outside the Autonomous College for the Academic council

As per the clause 12.4.4 of the UGC Regulations 2023, The following nominations were put forth by the Principal for at least four experts/academicians from outside the Autonomous College for the Academic council to be officially approved by the Governing body:

- Dr.G Madhu (Professor,CUSAT)
- Dr. K. Meenakshi (Principal, GEC TCR) – overlap mentioned by Dr.Venugopal
- Padmasree Dr. E.D. Jemmis (Emeritus Professor, IISc Bangalore)
- Mr. Suresh Kumar (Group Manager, HR, IBS)
- Mr. George Oommen (Manager, SOTI)
- Dr. Smitha (Professor, EEE Dept., NSS Palakkad)

Dr. Venugopal, the KTU Nominee, suggested that once the three university nominees are appointed as per Clause 12.4.5 of the UGC Regulations 2023, another Academic Council meeting should be convened again.

The term of the nominated members shall be three years and the Academic Council shall be held at least once every six months.

The Members of the Academic Council are shown below.

Resolution of the GB:

Resolved to ratify the six nominees towards the Academic Council, SCET(Autonomous) and to convene a meeting again after the University Nominees are appointed
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SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY

RECONSTITUTION OF ACADEMIC COUNCIL

Chairperson	: Dr. Nixon Kuruvila (Principal)
HoDs	: Dr. Jispaul (HOD BME) : Dr. Dhanya Gangadharan (HOD BT) : Dr. Drisya (HOD CE) : Dr. Manishankar (HOD CS) : Dr. Ambili Francis (HOD ECE) : Dr. Vijikala V (HOD EEE) : Dr. Sukhila Krishnan (HOD ASH) : Vini Jose (Training and placement officer)
Four Teachers representing different categories of teaching staff by rotation on the basis of seniority of service in the college	: Dr. Leon Ittlachen (Director & Professor Dept. BT) : Dr. Sudha George Valavi, (Joint Director& Professor Dept. ASH) : Dr. Vishnu Rajan, (Associate Professor Dept .EC) : Dr. Sreeraj R, (Professor Dept. CSE)
Four Experts/Academicians from Outside Autonomous College	: Dr. G Madhu , (Professor, Chemical Engineering, CUSAT) : Dr. K. Meenakshi (Principal & Professor,GEC TCR) : Padmasree Dr. E.D. Jemmis (Professor , IISc) : Mr. Suresh Kumar , (Group Manager, IBS) : Mr. George Oommen (Manager - People & Culture, SOTI) : Dr. Smitha R (Professor , EEE, NSS Palakkad)
Three Nominees of the University, not less than Professors.	: Dr. K. Meenakshi (Principal & Professor GEC) : Dr.M.Sudheep Elayidom (Professor, Division of Computer Science and Engineering, School of Engineering CUSAT) : Dr. Manoj G. Tharian (Professor, Rajagiri School of Engineering & Technology, Kochi)
Controller of Examinations	: Dr. Joseph Jestin (Assistant Professor, Dept. of ASH)
A Faculty Member nominated by the Principal	: Dr. Finto Rapheal (Secretary & IQAC Coordinator)

Recommended by
Principal



Approved by
Executive Director

GB 1.04 – Ratify the Minutes of the Academic Council held on 31.08.2024

As per the clause 12.4 of the UGC Regulations 2023, the Academic Council of SCET (Autonomous) has been constituted and the meeting of Academic Council was conducted on 31-Sep-2024 at 11.00 am in the Board Room, SCET.

Dr. Venugopal, the KTU Nominee, suggested that once the three university nominees are appointed as per Clause 12.4.5 of the UGC Regulations 2023, another Academic Council meeting should be convened and the minutes and proceedings reconfirmed in the meeting in their presence.

Resolution of the GB:

Resolved to direct the Principal to convene the Academic Council with the University Nominees and reconfirm the minutes of the Academic Council held on 31/08/2024.
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GB 1.05 – Ratify the constitution of Board of Studies approved by the Academic Council in the Academic Council meeting held on 31.08.2024

As per the clause 12.5. of UGC regulations, Autonomous colleges must constitute separate Board of Studies for all departments. Principal presented the constitution of Board of Studies for all departments with the following members representing various categories. This constitution approved by the Academic Council was presented to the Governing Body. The term of the nominated members shall be three years and the Board of Studies shall meet twice a year.

It was noted by the KTU nominee, Dr. Venugopal, that one expert was to be nominated by the Vice Chancellor as per Clause 12.5.4 of the UGC Regulations 2023, which the Principal has requested for but is yet to get a nomination. Dr. Venugopal, then suggested that once the Vice Chancellor nominee was appointed as per Clause 12.5.4 of the UGC Regulations 2023, for each Department Board of Studies, another meeting should be convened and the minutes, proceedings, curriculum and syllabus reconfirmed in the meeting in their presence.

Resolution of the GB:

Resolved to ratify the Constitution of the Board of Studies for various departments of SCET(Autonomous)
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The Department Board of Studies Members is given below.

SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA	
Board of studies - Biomedical Engineering	
Name	Designation
CHAIRMAN	
Dr. Jis Paul	Asso. Professor & HoD
FACULTY MEMBERS	
Dr. Finto Raphel	Vice Principal & Asso. Professor,
Dr. Reshma Jose	Assistant Professor
Mr. Jibin Jose	Assistant Professor
Ms. Sony N S	Assistant Professor
Ms. Jayalakshmi P K	Assistant Professor
Ms. Minu C Davis	Assistant Professor
Ms. Rani Varghese	Assistant Professor
Mr. Jayakrishnan S	Assistant Professor
Dr. Finto Raphel	Assistant Professor
Dr. Reshma Jose	Assistant Professor
Mr. Jibin Jose	Assistant Professor
Ms. Sony N S	Assistant Professor
Ms. Jayalakshmi P K	Assistant Professor
Ms. Minu C Davis	Assistant Professor
Ms. Rani Varghese	Assistant Professor
Mr. Jayakrishnan S	Assistant Professor
SUBJECT EXPERTS	
Dr. Renu John	Professor in Biomedical Engineering, IIT, Hyderabad
Dr. Jude Hemanth	Professor & Head (ECE), Karunya University, Coimbatore
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Dr. Manoj Mathew	Software Solutions Manager & Imaging Specialist, Carl Zeiss- Industrial expert
COLLEGE ALUMNI	
Dr. Arathy R	Advanced Technologies, Skanray Technologies, Mysore
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting



[Signature]
Dr. Jis Paul

HEAD OF THE DEPARTMENT
BIOMEDICAL ENGINEERING
SAHRDAYA
COLLEGE OF ENGINEERING & TECHNOLOGY
KODAKARA




[Signature]
PRINCIPAL

SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA

Board of Studies - Biotechnology

Name	Designation
CHAIRMAN	
Dr.Dhanya Gangadharan	Asso. Professor & HoD
FACULTY MEMBERS	
Dr. Leon Ittiachen	Director
Dr.Ambili Mechoor	Professor
Dr. Amitha Joy	Associate Professor
Dr. Praveena P	Assistant Professor
Mr. Francis John V	Assistant Professor
Ms. Marria C Cyriac	Assistant Professor
Ms. Ranimol G	Assistant Professor
Ms. Smeera Thomas	Assistant Professor
Ms. Salini PJ	Assistant Professor
Dr.Uma Krishnakumar	Assistant Professor
Ms. Steny Mary Anto,	Assistant Professor
Ms. Pooja Das Manjullabhai	Assistant Professor
SUBJECT EXPERTS	
Dr. Pinaki Dey	Senior Scientist (CSIR), Trivandrum
Dr. Anilkumar PR	Scientist G, Biomedical Technology Wing, SCTIMST
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Mr. Maniraj	President, Scigenics, Chennai
COLLEGE ALUMNI	
Mr. Vinay Prathap	Bioprocess Data Scientist, Sartorius, Bangalore
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting


PRINCIPAL




HEAD OF THE DEPARTMENT
B
SAHRDAYA
COLLEGE OF ENGINEERING & TECHNOLOGY
KODAKARA



SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA

Board of studies - Civil Engineering

Name	Designation
CHAIRMAN	
Dr. Drisya M	Asso. Professor & HoD
FACULTY MEMBERS	
Mr. Sunny C P	Assistant Professor
Ms. Sujana R	Assistant Professor
Ms. Ragi C Ravindran	Assistant Professor
Ms. Haritha C R	Assistant Professor
Ms. Gokila Chandran	Assistant Professor
Ms. Mini M	Assistant Professor
SUBJECT EXPERTS	
Dr. Benny Raphael	Professor & HoD, IIT Madras
Dr. B. K. Bhavathrathan	Associate Professor, IIT Palakkad
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Dr. Anil Joseph	MD, Geo-structurals (P) Ltd. Cochin
COLLEGE ALUMNI	
Ms. Anjana K (2013 -17 Batch)	Senior Engineer, L&T Constructions
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting



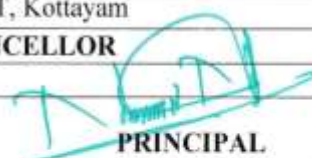
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SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA

Board of studies - Computer Science and Engineering

Name	Designation
CHAIRMAN	
Dr. Manishankar S	Asso. Professor & HoD
FACULTY MEMBERS	
Dr. R. Sreeraj	Professor
Dr. Krishnadas J	Associate Professor
Dr. Asha S	Associate Professor
Ms. Jasmy Davis	Assistant Professor
Ms. Priya K V	Assistant Professor
Ms. Livya George	Assistant Professor
Ms. Anusree K	Assistant Professor
Ms. Roshni R Menon	Assistant Professor
Ms. Anly Antony M	Assistant Professor
Ms. Uma E S	Assistant Professor
Ms. Megha K K	Assistant Professor
Ms. Elsa Raju	Assistant Professor
Ms. Rehna Baby Joseph	Assistant Professor
Ms. Sruthy sukumaran	Assistant Professor
Ms. Geethu Wilson	Assistant Professor
Ms. Kavya Clare P Shaji	Assistant Professor
Ms. Silpa T	Assistant Professor
Mr. Anil Antony	Assistant Professor
Mr. Sreejith P S	Assistant Professor
Ms. Minnuja Shelly	Assistant Professor
Ms. Anugraha K R	Assistant Professor
Mr. Vinesh K V	Assistant Professor
Ms. Sruthy M S	Assistant Professor
Ms. Hrudya K P	Assistant Professor
Ms. Nicy Johnson	Assistant Professor
SUBJECT EXPERTS	
Dr. Vinod P	Professor, CUSAT Kochi
Dr. John Jose	Associate Professor, IIT Guwahati
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Mr. Varghese Chacko	Director Of Technology, Nuvento Incorporation Ltd, Kochi Info park
COLLEGE ALUMNI	
Dr. John Paul Martin	Assistant Professor, IIIT, Kottayam
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting





PRINCIPAL

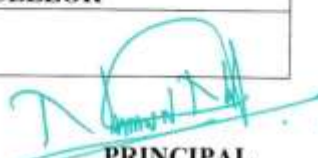
SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA

Board of Studies - Electronics and Communication Engineering

Name	Designation
CHAIRMAN	
Dr. Ambily Francis	Asso. Professor & HoD
FACULTY MEMBERS	
Dr. G R Gnana King	Professor
Dr. Vishnu Rajan	Associate Professor
Ms. Binet Ros Devassy	Assistant Professor
Ms. Anju Babu	Assistant Professor
Ms. Chinchu Jose	Assistant Professor
Ms. Vidyamol K	Assistant Professor
Ms. Siji Joseph	Assistant Professor
Ms. Naiji Joseph	Assistant Professor
Dr. Anett Antony	Assistant Professor
Ms. Reshma P S	Assistant Professor
Dr. J H Jensha Haennah	Assistant Professor
SUBJECT EXPERTS	
Dr. Dhaneesh Chandran	Senior Executive Engineer, DRDO, Bangalore.
Dr. Subramanyam Mula	Assistant Professor, Electrical Engineering, IIT Palakkad
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Mr. Libin T T	Associate Director/Scientist 'F', CDAC, Trivandrum.
COLLEGE ALUMNI	
Ms. Sumitha Sudhakaran	DFT Micro Architect, Intel, United States of America
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting


HEAD OF THE DEPARTMENT
ELECTRONICS & COMMUNICATION ENGINEERING
SAHRDAYA
COLLEGE OF ENGINEERING & TECHNOLOGY
KODAKARA




PRINCIPAL

SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA

Board of studies - Electrical and Electronics Engineering

Name	Designation
CHAIRMAN	
Dr. Vijikala V	Asso. Professor & HoD
FACULTY MEMBERS	
Mr. Sebin Davis K	Assistant Professor
Ms. Neethu John	Assistant Professor
Ms. Drisya K sasi	Assistant Professor
Mr. Adarsh SR	Assistant Professor
Ms. Maria Rose KJ	Assistant Professor
Mr. Sreekanth S	Assistant Professor
Dr Vishnu Gopan	Dr Vishnu Gopan
SUBJECT EXPERTS	
Dr. Latha P G	Associate Professor and Head, Department of Electrical Engineering, CUSAT
Dr. Kumarvel S	Associate Professor, Department of Electrical Engineering, NIT Calicut
REPRESENTATIVE FROM INDUSTRY/ CORPORATE SECTOR/ ALLIED AREAS	
Mr. Sajeev Dev	GM, Technical Division, KEL
COLLEGE ALUMNI	
Mr. John A R	Product Engineer, Entuple, E Mobility PVT LTD, Bangalore
EXPERT TO BE NOMINATED BY THE VICE-CHANCELLOR	
Awaiting	Awaiting

K. S. J.
HEAD OF THE DEPARTMENT
ELECTRICAL & ELECTRONICS ENGINEERING
SAHRDAYA
COLLEGE OF ENGINEERING & TECHNOLOGY
 KODAKARA-100



[Signature]
PRINCIPAL

GB 1.06 – Ratify the B.Tech and M.Tech Regulations 2024 as approved by the Academic Council in the Academic Council meeting held on 31.08.2024.

The B.Tech and M.Tech Regulations 2024 along with draft of Academic Calendar was shared to the GB members 10 days before the GB Meeting.

Dr. Venugopal, the KTU Nominee, requested that the key differences between the new KTU syllabus and the autonomous syllabus be highlighted. He further suggested that once the three university nominees are appointed as per Clause 12.4.5 of the UGC Regulations 2023, another Academic Council meeting should be convened again, to approve the regulations, syllabus and minutes.

Resolved to direct the Principal to convene the Academic Council for a meeting with the University Nominees and reconfirm the minutes of the Academic Council held on 31/08/2024.

GB 1.07 –Ratify the Constitution of the Examination Cell as approved by the Academic Council in the Academic Council meeting held on 31.08.2024.

As per the Clause 11 of UGC Regulations 2023, Autonomous College will have an Examination Cell headed by the Controller of Examinations. The Controller of Examinations shall be assisted by the Deputy Controller of Examinations. The Principal of the college shall be the Chief Controller of Examinations.

Dr.Joseph Jestin of Applied Science & Humanities has been nominated as the Controller of Examination and Dr.Susanth K of Applied Science & Humanities has been nominated as the Deputy Controller of Examination.

The above nominations were reported to the GB for ratification.

Resolution of the GB:

Resolved to ratify the nominations to the posts of Controller of Examinations and Deputy Controller of Examinations.

GB 1.08– Nomination of a member to the Finance Committee by the Governing Body

As per the Clause 12.6 of UGC Regulations 2023, Autonomous college must constitute their own Finance Committee with one nominee being nominated by the Governing Body.

The Executive Director was nominated by the Governing Body as the Governing Body nominee and the constitution of the proposed Finance Committee was reported to the GB for ratification.

Sl. No	Name & Details	Category	Designation
1	Dr.Nixon Kuruvila, Principal,SCET	Principal	Chairman
2	Fr.Dr.Anto Chungath, Executive Director, SCET	Nominee of GB	Member
3	Dr.Sudha George Valavi, Joint Director, SCET	Senior Faculty Member	Member
4	Fr.Joseph Kizhumthala, Finance Officer, SCET	Finance Officer of the Affiliating University	Member

The term of the nominated members shall be three years and the Finance Committee shall be held at least once every six months

Resolution of the GB:

Resolved to ratify the constitution of the Finance Committee of SCET(Autonomous)

GB 1.09– Approve the faculty recruited since the last Board of Governors Meeting

The list of Faculty recruited since the last Board of Governors meeting held on 20th Dec 2023 was presented and circulated among the GB members. All the members of the GB gave their consent and it was approved and signed by the Chairman.

Resolution of the GB:

Resolved to ratify the Faculty recruited for the Academic Year 2023-24 (Even Semester) and for the Academic Year (2024-25)

GB 1.10 – Ratify the Annual Budget for the financial year 2024-25.

Annual Budget for the financial year 2024-25 was presented and circulated among the GB members. Hykon Director Mr.Christo highlighted that Expense was more than Income. There is a huge gap. He suggested to raise the fees. Director Dr.Leon Ittiachen mentioned that it was not possible for SCET to increase the fees due to Government regulations. The Chairman mentioned that SCET was providing many scholarships to the underprivileged and disadvantaged. Mr Soans Joseph proposed that the college look at other avenues to raise funds preferably by developing an Industrial Park and looking at having a MOU with Cloud Space providers. Dr. Venugopal, the KTU Nominee, requested that the final audited balance sheet and accounts for the last Financial Year 2023-24 are to be presented to the Governing Body when completed.

All the members of the GB gave their consent to the Annual Budget and it was approved and signed by the Chairman.

Resolution of the GB:

Resolved to ratify the Annual Budget for the financial year 2024-25
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GB 1.11 – Matters taken up with the permission of the Chair

- Mr. Dinesh P. Thampi, Vice President & Branch Head of TCS Kochi, congratulated SCET on attaining autonomous status but expressed concerns about arranging internships for the large number of CSE students, which currently stands at 240. He emphasized that internships, as a form of experiential learning, are crucial in bridging the gap between industry and academia.
- Dr. Venugopal, the KTU Nominee, also raised a query about the availability of internship opportunities during vacations, given the Academic Calendar for the autonomous batch. Principal Dr. Nixon Kuruvila responded, explaining that internships are scheduled for one month during the summer vacation. Additionally, final-year students have the option to pursue internships for a six-month period during either the 7th or 8th semester.

- Director Dr. Leon further highlighted a challenge faced by the institute, stating that many industries are reluctant to offer short-term internships. In response, Mr.Dinesh Thampi suggested that with the institution's new autonomous status, it could explore promoting internships abroad as a viable option.
- Dr. Vinod V. Thomas, Registrar of MIT, congratulated SCET on achieving autonomous status. He shared insights from MIT's model, where students who secure placements are offered pre-placement positions as interns.
- Dr. Venugopal, the KTU Nominee, mentioned that KDISC is promoting the establishment of industrial parks where industries would be located on campus. He suggested that the institution allocate at least five acres of land for this purpose and also emphasized the importance of setting up incubation centers and providing internships. Director Dr. Leon raised a concern about the feasibility of attracting companies after making significant investments in the industrial park.
- Mr. Christo George, CEO of Hykon, congratulated SCET on attaining autonomous status. He suggested that the college should consider starting its own company, appointing a dedicated CEO to manage it. He proposed that this could be established as a public limited company, where students would be responsible for identifying a product and managing the company themselves.
- Mr. Dinesh P. Thampi, Vice President & Branch Head of TCS, discussed the growing trend of remote internships, which many companies are promoting due to the challenge of providing physical space for interns. He emphasized the importance of encouraging research scholars, noting that research is increasingly valued in industry. Mr. Thampi also suggested taking students to Maker Village and Startup Mission Labs, which could offer valuable hands-on learning experiences. He highlighted GenRobotics as an example of a successful startup that has proven its credibility.
- Dr. Merina Benny also congratulated SCET on achieving autonomous status. She commended the faculty for their hard work and dedication. Dr. Benny mentioned that Arjuna Naturals is starting an institute that will be offering certificate courses, which could present further opportunities for the institution

- Dr. Vinod V. Thomas, Registrar of MIT, recommended initiating certificate courses with durations of less than one year, as these would be highly beneficial for students.
- Mr. Soans, Indian Business Head at Lenovo, congratulated SCET on achieving autonomous status. He suggested exploring the establishment of small data centers, which could generate significant revenue and improve placement opportunities. He noted that the institute would need to provide land and a building to support this initiative.
- Dr. Venugopal, the KTU Nominee, responded that micro-specialization courses could be included in the certificate programs, with the credit structure remaining the same. This suggestion came in response to Dr. Finto Raphael's inquiry about micro-specializations. He also proposed offering skill-oriented courses lasting three months, which could be assigned credit points.
- Dr. Venugopal, the KTU Nominee, informed that once the notification is received from the university, an agreement must be signed according to their specified format, and the associated fees must be paid.

Resolution of the GB:

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| <ul style="list-style-type: none"> • No Resolutions were passed. The suggestions were recommended for future work and specific proposals to be formulated. |
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The Director, Dr Leon Ittiachen, gave a formal Vote of Thanks to all participants after which a Group Photo was taken with all the Governing Body members present.

The meeting ended at 1.00 pm

Dr Nixon Kuruvila
Principal & Secretary

Mar Bishop Pauly Kannookadan
Chairman