

Admission Policy for Sahrdaya College of Engineering and Technology

College Code – SHR

1.Introduction

This Admission Policy outlines the criteria and procedures for admitting students to Sahrdaya College of Engineering and Technology. The college is dedicated to ensuring a fair, transparent, merit-based and equitable admission process that fosters academic excellence and diversity while adhering to all relevant laws, regulations and upholding the highest standards of integrity.

Sahrdaya College of Engineering and Technology is managed by the Irinjalakuda Diocesan Educational Trust and is the member college of Kerala Catholic Engineering College Management's Association (KCECMA). As per the agreement with government, 50% of the B.Tech. Seats in all the member colleges of KCECMA will be allotted by commissioner for Entrance Examinations (CEE).

Remaining 50% of the seats will be allotted by the management and out of this, 15% seats are reserved for the NRI category and the rest will be allotted on merit ranking as per the reservation published in the prospectus.

Sahrdaya College of Engineering and Technology, offering B.Tech (4 year Full Time), M.Tech (2 year Full Time) and Ph.D, is affiliated to APJ Abdul Kalam Technological University (APJAKTU) – Trivandrum, and the programmes are approved by AICTE.

2.Admission Committee

The Admission Committee is responsible for overseeing the admission process and consists of faculty members, administrators, and representatives from relevant departments. The committee operates in accordance with the guidelines set forth in this policy.

3.Admission Criteria

3.1 Eligibility Criteria

Eligibility criteria for B Tech Admission

- **Nationality:** Candidates must be citizens of India / Persons of Indian origin (PIO) / overseas citizen of India (OCI). PIO /OCI candidates are not eligible for any kind of reservation.
- **Academic Requirements:**
 - i. **Plus Two Marks:** Candidates should have passed Higher Secondary Examination, Kerala, or Examinations recognized as equivalent there to,

with Physics and Mathematics as Compulsory subjects and Chemistry as one of the optional subject with at least 45% marks put together.

- ii. **Entrance Examination:** Candidates should be qualified in the Kerala Engineering Entrance Examination (KEAM) conducted by the Commissioner of Entrance Exams, Govt. of Kerala. (Note: Candidates should have scored minimum of 10 marks each in Paper I and Paper II), for both Government Merit seats as well as management merit seats.
- **NRI allotment:** Candidates **need not** qualify KEAM for the admission to NRI category. However, they have to fulfil the academic eligibility as per norms.

Eligibility criteria for M.Tech Admission

- **M.Tech programmes:** Eligibility is a B.Tech degree in the respective branch. Candidates with a valid GATE score are eligible for scholarship. For the M.Tech (Self-financing) programmes, admission to 50% of the seats is based on merit from the rank list prepared by Director of Technical Education (DTE) as per Government norms. In the remaining 50% seats candidates are admitted under management quota from eligible candidates.

Eligibility criteria for Ph.D Admission

- Admission to the **Ph.D.** programme is as per the specified norms of the regulatory bodies.

3.2 Admission Procedure

The admission procedure at Sahrdaya College of Engineering and Technology is as per the government regulations and the policies of the KCECMA association declared in the prospectus.

- **Government allotment:** 50% of the total seats in each branch will be filled by the government allotment.
- **Community seats in Govt. allotment:** 10% of the seats in each branch are allotted on community basis by the government. Applicants have to submit the relevant docs to prove their community as per the direction.
- **NRI Seats:** 15% of the seats are allotted to the NRI category as per norms
- **Management allotment:** 35% of the seats are allotted under management category on pure merit from the rank list published by the Sahrdaya College of Engineering and Technology.

Management Quota Allotment

- Management allots 50% of total seats under Management category as given below:
For a 60 sanctioned Intake 9 seats are reserved for NRI and the remaining 21 seats are allotted on merit basis.
- The management merit rank list will be prepared by adding the marks of Plus- Two PCM (Physics, Chemistry and Mathematics) and the score obtained in KEAM with equal weightage.
- The merit rank list will be published as per the schedule.

Community Quota Allotment

- Community quota in Management seats are allotted under pure merit basis.
- Community quota has no separate application, but applicants have to submit the recommendation letter from their respective parish priest in the form published by CEE, to avail this allotment.
- Duly filled recommendation letter should reach the college along with the hard copy of the application before the due date.

NRI Quota Allotment

- Sahrdaya College of Engineering and Technology reserves 15% of seats under NRI Category under the management allotment as per govt. directions
- The NRI applicants should qualify the eligibility norms given under the General info – eligibility session
- For NRI admission the Entrance score is not needed.

Government Quota Allotment

- As per the agreement 50% seats are allotted by CEE.
- 40% seats are allotted by the CEE on general reservation criteria and 10% is from Community.

4. Reservation Policy

Allotment of students are made by the Office of the Commissioner of Entrance Examinations, Kerala in compliance with Government Rules.

5. Application and Admission Process

Application Submission

- a) Applicants must complete the online application form provided by the college.
- b) Application forms should be submitted with all necessary documents and fees within the specified deadline.

Admission Offer

- a. Admission offers will be extended to eligible candidates based on merit.
- b. Applicants offered admission will receive formal communication specifying the acceptance deadline and tuition fee payment details.

Tuition Fees and Financial Aid

- a. Government and University Fees as per the Government/University Order.
- b. The college is committed to providing financial aid and scholarships to the eligible needy students.

Review and Amendments

This Admission Policy will be reviewed periodically to ensure its relevance and effectiveness. Any amendments or updates will be made with the approval of the appropriate authorities.