Duties and responsibilities of the Innovation and Entrepreneurship Development Cell (IEDC)

1. **Promote Innovation Culture**: The primary responsibility of the IEDC is to create and promote a culture of innovation among students. This includes encouraging creative thinking, problem-solving, and an entrepreneurial mindset across the campus.

2. **Young Entrepreneur Mentorship**: Developing the self-esteem of young entrepreneurs through mentorship programs takes priority. Connecting students with experienced industry professionals who can guide, inspire, and provide valuable insights is essential.

3. **Participation in Funding Programs**: Motivating and assisting students in participating in funding programs, grants, and competitions to secure financial support for their innovative projects and start-ups is a significant responsibility.

4. **Meeting Documentation**: Maintaining comprehensive minutes of meetings, including follow-up actions from previous meetings, ensures transparent communication and accountability within the cell. Documenting and maintaining the procedure for the effective functioning of the IEDC, ensuring alignment with established protocols and goals, is essential for efficient operations and adherence to set guidelines.

5. **Activity Documentation**: Documenting all IEDC activities, summarizing key initiatives, outcomes, and progress, and presenting this information during closing meetings helps showcase the cell's contributions.

6. **Start-up Policy Adherence**: Upholding the institution's Start-up Policy and creating a conducive environment for startup incubation and growth is vital.

7. **Student Innovator Records**: Maintaining records of student innovators and potential entrepreneurs at each stage of development within the Sahrdaya Technology Business Incubator (TBI) supports the growth and progress of innovative ideas.

8. **Website Updates**: Ensuring the institute's website is regularly updated with the latest IEDC activities, achievements, startup success stories, and opportunities contributes to transparent communication and promoting a vibrant innovation and entrepreneurship culture.
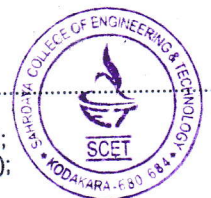
9. **Clubs and Initiatives Collaboration**: Collaborate with student clubs and organizations within the institution that are assigned to the IEDC, fostering an environment for hands-on learning, skill development, creativity and idea incubation. Encourage the clubs to organize activities to enhance students' practical experience and nurture their entrepreneurial/creative spirit. Additionally, actively participate in AICTE and NIRF-related initiatives, ensuring compliance with guidelines and seeking opportunities to enhance the institution's standing in national rankings, innovation programs, and quality improvement initiatives.

For Sahrdaya College Of
Engineering & Technology

Dr. Nixon Kuruvila
Principal