SAHRDAYA COLLEGE OF ENGINEERING AND TECHNOLOGY, KODAKARA - 680684

Minutes of the meeting

Name of the meeting: DQAC Meeting

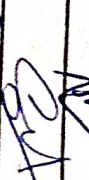Date & Time of meeting: 06-August-2023 11.00AM

Period of Review: *Semester*

Venue: Lab 3 CSE DB Block
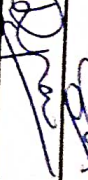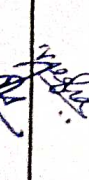
Agenta:

1. Subject group formation

2. Discussion of course outcomes and CO-PO/ CO-PSO mapping.

3. Gap Identification

4. Finalization of Add-on courses.

5. University Results Targets

6. Research Goals

7. Placement Objectives

8. Industrial Collaborations

9. Flagship Programs

10. Social Outreach

11. Program Attainment and Improvement

12. Curriculum Discussion

Members attended:

S. No.	Name	Designation	Signature
1	Dr. R.Satheesh Kumar	HoD, CSED,SCET	
2	Dr. R. Sunder	Assoc. Professor	
3	Dr. Krishnadas J	Assoc. Professor	
4	Dr. Manisankar	Assoc. Professor	
5	Ms. Deepa Devassy	Asst. Professor	
6	Ms Priya K V	Asst. Professor	
7	Ms.Sreetha E.S	Asst. Professor	
8	Ms. Jasmi Davis	Asst. Professor	
9	Ms. Divya R	Asst. Professor	
10	Mr. C Willson Joseph	Asst. Professor	
11	Ms. Roshni R Menon	Asst. Professor	
12	Ms. Ann Rija Paul	Asst. Professor	
13	Ms. Anusree K	Asst. Professor	
14	Ms. Megha K K	Asst. Professor	
15	Ms. Poincy TD Rehma baby	Asst. Professor	

16	Ms. Elsa Raju A	Asst. Professor	
17	Ms. Anly Antony	Asst. Professor	
18	Ms. Uma E S	Asst. Professor	
19	Ms. Geethu Wilson	Asst. Professor	
20	Ms. Sruthy Sukumaran	Asst. Professor	
21	Ms. Kavya Clare	Asst. Professor	

1. Review of Action Points of the Previous Meeting:

Details of Action	Target Date	Responsibility	Progress	Revised Target	Status (Closed/Cancelled/Continuous/Ongoing/Deferred)
Reviewed the Course Outcomes (COs) of various courses for even semester 2021-22 and updated the CO-PO, CO-PSO mapping.	04-02-20 23	All faculties	Already completed		Closed
Gap Identification	-	Python programming -Dr. R Satheeshkumar	Already completed for S2 Students		Closed

Department Activities	10-06-23	Dr . Manisankar	Workshop on Web programming and Block chain conducted. Talk on Personality development also Organized	Closed
Study group Activities	-	Priya K V	Conducted as per the Plan	Closed
Feedback Analysis	-	Roshni R Menon	Completed for 2022-23 Academic Year	Closed
Attainment Calculation	25-03-23	All Faculty	Competed	Closed

2. Decisions taken during this meeting

Points of Review	Decisions taken	Responsibility	Target date
Subject group formation	Subject groups are formed. Faculty in-charges are assigned for each group. Question paper scrutiny should be done through this group.	Faculty handling course	20-09-2022
COs and CO-PO,CO-PSO mapping of all courses in S3,S5 and S7	Presented all the COs and mapping. All the COs are approved and suggested to discuss the same in the class.	Faculty handling course	Immediate

Gap Identification	As a curriculum Gap, Python Programming should be included. Conducted python programming workshop for S2 students		
Formalization of hands-on courses and activities	One day workshop on "Project to Product Conversion" and One day session on Technical Paper Writing for S7	Ms. Priya, Ms. Megha, Dr. Krishnadas, Ms. Kavya	August 17th, 11th and November 2nd,3rd
	Two day workshop on "IoT&Robotics"	Ms.Sreetha E S , Ms. ELsa Raju, Ms. Anly, Ms. Deepa	September 13, 14(CSA), 15,16(CSB)
	Technical session on "Coding in the Real World: Effective Strategies and Industry Insights"	Ms. Roshni, Ms. Anusree, Ms. Rehna	October 11,12 and 13
	One day workshop on "Python & ML"	Ms. Jasmy, Ms. Uma, Dr. Manishankar	December 1,8 and 15
University Results Targets	S3 CSE-80% S5 CSE-80% S7 CSE-85%	All Faculty	

Research Goals	One Scopus/SCI Journal and one scopus indexed International conference should be published by all faculty in the academic year 2023-24	All Faculty	
Placement Objectives	100% placement for eligible students with higher salary package	Placement Coordinator	
Industrial Collaborations	One MoU will be signed with one IT company with some internship and placement offer	Ann Rija Paul	20/11/2023
Flagship Programs	Planned to conduct FDP on "Crafting proposals for research funding" Planned to organize Conference ABACON V3	Dr. SatheeshKumar, Ms. Sruthy	20/12/2023
Social Outreach	Planned to conduct python programming courses for plus to students in Govt. Schools	Mr. Willson Joseph	
Program Attainment and Improvement	Attainment Calculation of 2021-22 academic year completed. Planned to conduct some add-on courses and remedial actions to bridge the gap.	Roshni R Menon	

Date : 6/8/2023

Prepared By : Sreetha E.S .

Approved By :